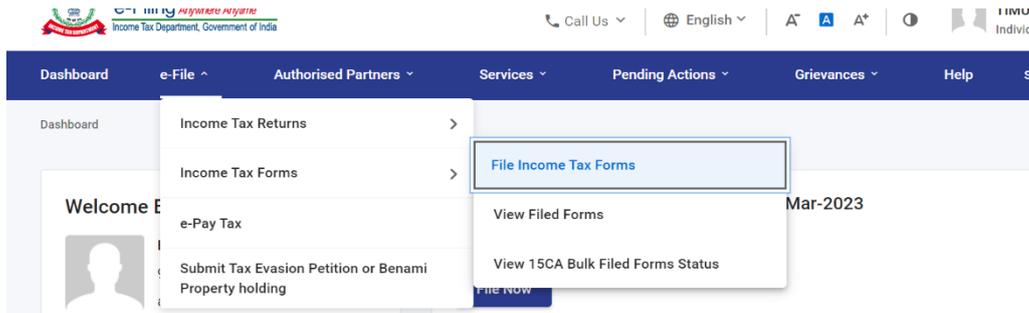
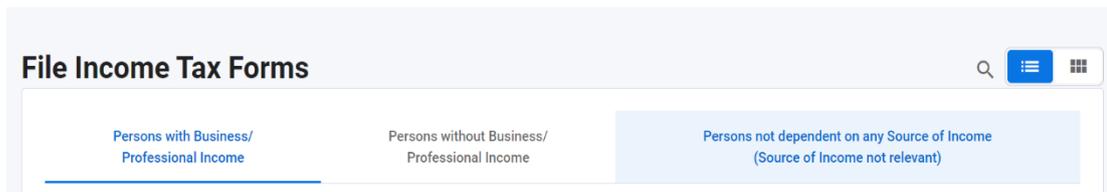


Procedure of generation of Form 10F on Income Tax e-filing portal

- 1) Click on the link- <https://www.incometax.gov.in/iec/foportal/>
- 2) Sign in to the Income-tax portal using your PAN and password.
- 3) Click on the E-file tab, navigate to the 'Income Tax Forms' and then select 'File Income Tax Forms'.



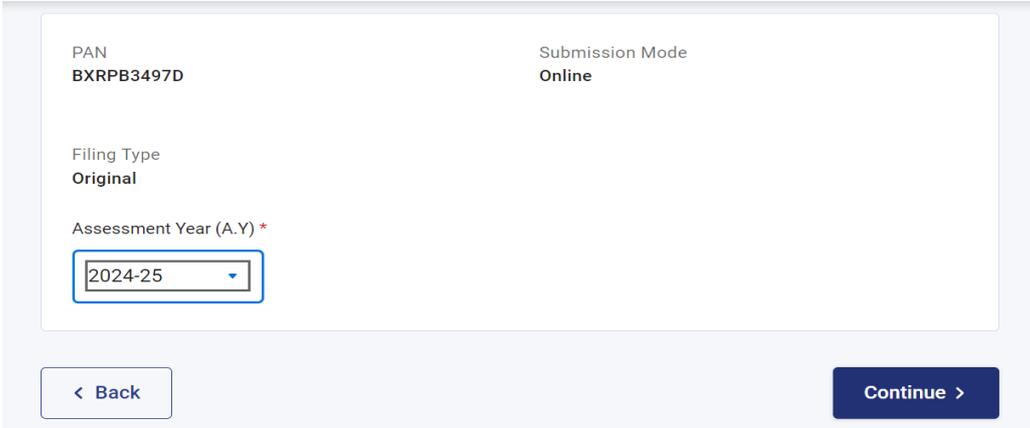
- 4) Click on the tab 'Persons not dependent on any Source of Income (Source of Income not relevant)'.



- 5) Now select Form 10F from the list of available forms.

Tax Exemptions and Reliefs (Form 10B) Audit report under section 12A(1)(b) of the Income-tax Act, 1961, in the case of charitable or religious trusts or institutions	File Now
Deduction of tax at source (Form 10BA) Declaration to be filed by the assessee claiming deduction under section 80GG	File Now
Double Taxation Relief (Form 10F) Information to be provided under sub-section (5) of section 90 or sub-section (5) of section 90A of the Income-tax Act, 1961	File Now
Special provisions relating to avoidance of tax (Form 10FC) Authorisation for claiming deduction in respect of any payment made to any financial institution located in a notified jurisdictional area	File Now

- 6) Select the Assessment Year 2024-25 and click on 'Continue'.



The screenshot shows a form with the following fields and values:

PAN	BXRPB3497D	Submission Mode	Online
Filing Type	Original		
Assessment Year (A.Y) *	2024-25		

At the bottom of the form, there are two buttons: "< Back" on the left and "Continue >" on the right.

- 7) Fill in the required details as per form and attach your Tax Residency Certificate.
- 8) Save the draft and then click on preview.
- 9) In the next step, verify the Form, using digital signature (DSC) or an electronic verification code, as the case may be.
- 10) Once the form has been verified, click on the 'Submit' tab.
- 11) Kindly save the acknowledgement for future reference.